



CONTRA COSTA COLLEGE

Distance Education Committee

Meeting Agenda

Date: Nov. 12, 2021 (2nd Fridays) **Time:** 10am-12pm **Location:** [Zoom](#) Meeting ID: 914 6443 5459 Passcode: DErocks

Voting Members

Chairperson: Maritez Apigo

LA Division: Carlos-Manuel Chavarria, Brandon Marshall, Lauren Nahas

Alternates: Anthony Gordon, Erica Watson

NSAS Division: Jennifer Ounjian, Monica Landeros, Kristin Lassonde

Alternates: Francis Reyes, Bashir Shah

AACE Division: Jessica Le, Michele Redlo, Laura Lozano - *Alternates:*

SS Division: Dionne Perez, Kelley Cadungug, Sarah Boland - *Alternates:*

Non-Voting Members

Students: Maha Ghafoor, Meghan Yarnold

IT Manager/Canvas Administrator: James Eyestone

Managers: Jason Berner, Sue Abe

Classified: Karen Ruskowski

Accessibility Specialist: Liesl Boswell

Time	Item	Action
10:00	Welcome! Agreement: We uphold a safe space for our student committee members.	n/a
10:02	Approval of agenda and confirm voting positions	Vote
10:05	Approval of the Oct. 8, 2021 meeting minutes	Vote
10:10	Public comments	n/a
10:15	Curriculum and Instruction Committee Updates - Anthony, Karen, and Jennifer	Informational
10:20	Open Educational Resources (OER) and Zero Textbook Cost (ZTC) Committee Updates - Maritez and Brandon 1. See Maritez's slides , including current student savings of \$120,000 per semester and faculty/departments that were awarded grants for OER and ZTC projects 2. New student-facing "ZTC Classes" webpage .	Informational

10:30	<p>Student Resources</p> <ul style="list-style-type: none"> ● Update from student committee members - Meaghan and Maha ● Data on # of clicks on Comet Support Hub and Wellness Central ● Student feedback on Quest for Online Success, Comet Support Hub, and Wellness Central 	Informational & discussion
10:40	<p>Faculty Professional Development</p> <ol style="list-style-type: none"> 1. DE Spring Summit on Jan. 18, 2022, 9am-3pm - feedback on draft the agenda below - Sarah, Brandon, Mónica, and Maritez <ul style="list-style-type: none"> ○ 9-9:50am - An Equity-Minded Semester Start - Monica ○ 10-10:50am - OER and ZTC Grants for Faculty and Departments - Maritez ○ 11-11:50am - PlayPosit for Video Interactivity and More- Brandon ○ 12-12:30pm - DE Town Hall - all 4 of us ○ 1-1:50pm - POCR (Peer Online Course Review) - Sarah ○ 2-3pm - Equity in STEM Potluck - STEM faculty members share lessons that demonstrate areas of the Peralta Equity Rubric 2. Accessibility update - Liesl 3. POCR Program update and changes to Districtwide POCR Reviews - Sarah 4. Update on Y.E.S./Your Equity Squad: Diversity, Equity, Inclusion, and Antiracism in Online Teaching Community of Practice - Maritez 5. UF update <ul style="list-style-type: none"> ○ \$700 stipends extended through spring 2022 for 4CD's BEOI course ○ training requirement will continue to be suspended through spring 2022 ○ Article 27 will be reinstated fall 2022 	Informational & discussion
11:00	<p>Technology</p> <ol style="list-style-type: none"> 1. Finalize the DE Guidance on Schedule Changes that Impact Canvas Courses 2. Playposit update - launched CCC pilot, LMC is interested in launching in spring 3. Padlet - no more licenses left 4. Canvas - Approved by DDEC to allow display name change. See DVC's draft guidance. 5. Canvas Attendance Report in New Analytics - Approved by DDEC for the Online Attendance tab will display all activities except page views. Creating districtwide guidance for faculty before going live. 6. New Canvas role for non-instructional shells - determine workflow with Canvas Administrator James Eyestone on the new "Non-Instructional Admin" role for non-instructional shells 	Vote Informational & discussion
11:30	<p>Tableau Data - Student survey data on Modality Preferences</p>	Informational
11:35	<p>Proposed Amendments to Title 5 Regarding DE - proposed text amendments</p>	Informational
11:40	<p>District DE Strategic Planning</p> <ol style="list-style-type: none"> 1. The current District DE Strategic Plan expires this academic year. 2. Report on the Oct. 15th Districtwide DE Strategic Planning Retreat and update on next steps - DE Team 	Informational

	3. There will be a District DE Strategic Planning Town Hall on Thursday, Nov. 18 from 2-3:30pm on Zoom for your comments and suggestions on the draft District Distance Education Strategic Plan goals, objectives, and action steps. There will also be an opportunity to participate asynchronously in Canvas.	
11:55	Appreciations	Informational
12:00	Adjourn - The last DE Committee meeting this fall is on Fri. Dec. 10, 2021.	